

Boolean Connectors Searching in CCH

Constructing a SEARCH Expression

1. Isolate the issue and identify the facts.
2. Target the SEARCH (by selecting publications, menu items, document types, etc.)
3. Reduce the issues and facts to keywords.
4. Determine variations of keywords, if necessary.
 - a. Similar Terms – stock or bond.
 - b. Universal Character (*) – with*ld gets withhold, withheld.
 - c. Truncation Symbol (!) – exempt! Gets exempt, exempted, exempting, etc.
 - d. Thesaurus symbol (\$) – stock\$ gets share, stock.
5. Choose connectors to designate the relationship between keywords appearing in documents.

Boolean Connectors (in processing order)

Task	Connector	Example
Retrieve documents containing a phrase.	Space	Applicable federal rate
Retrieve documents containing either term or both terms.	Or	Deduction or credit
Retrieve documents containing the first term either proceeding or following the second term by no more than "n" words	w/n	Compensated w/6 employee
Retrieve documents containing the first term within 20 or fewer words of the second term	w/sen	Worthless! w/sen security
Retrieve documents containing the first term within 80 or fewer words of the second term	w/par	Employee w/par home office
Retrieve documents containing both terms	And (&)	Child and expense
Retrieve documents containing the first term but not containing the second term	Not (^)	RICO not Puerto
Note: Parenthesis within a search expression may override the connectors' processing order.		



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Segment-restricted Search

Task	Segment	Example
Retrieve documents containing keywords in the titles of the documents	Heading	(amortization and intangible) in heading
Retrieve cases in which the specified part was a litigant.	Case-name	Capone in case-name
Retrieve cases and rulings containing keywords in the initial summary	Headnote	(fraud and tax protest*r) in headnote
Retrieve cases and rulings indexed to a particular code section	lrcref	280A! in lrcref
Retrieve letter rulings indexed to a particular code section	Uilinfo	0162! In uilinfo
Retrieve cases and rulings for a specific dates	on	On 4/15/1992
Retrieve cases and rulings between specific dates	Between mm/dd/yyyy and mm/dd/yyyy	Between 12/31/1991 and 1/1/1993
Retrieve cases and rulings before a specific date	Before	Before 1/1/1987
Retrieve cases and rulings after a specific date	After	After 1986

Miscellaneous Search Techniques

Task	Symbol	Example
Retrieve documents containing cross-references to code sections or regulation sections (such as Section 1.401(K) or subsection 1.401(k)).	<i>Number or snumber</i>	1.401(k)! or s1.401(k)! or ss1.401(k)!
Retrieve documents containing cross-references to paragraph numbers (such as ¶150,014).	<i>pnumber</i>	93-1 ustc p50014

