Kluwer IP Law

Participant Training Guide
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Introduction
Welcome to training for Kluwer IP Law, the most comprehensive, fully-searchable database of world-wide primary and secondary materials in the field of international intellectual property law.

Kluwer IP Law offers authoritative analysis, case law, news, and legislation combined with tools enabling patent attorneys and lawyers operating outside the U.S. to conduct efficient research on IP law. Three modules are available:

Manual IP
- Manual for Handling Applications for Patents, Designs, and Trade Marks Throughout the World - also called the Brown Books.
- Relied on during patent filings.
- Comprehensive guidance on registration procedures for over 200 jurisdictions.
- Provides current information regarding ever-changing regulations, including expert commentary.
- Includes the Manual IP Smart Charts to quickly and easily access information across multiple jurisdictions on Patents, Trademarks, Utility Models, Industrial Designs and Models.
- Editor in Chief is prominent IP law firm, Arnold & Siedsma; Co-editor is AJ Park, New Zealand’s leading IP firm.

Patent Law
- Includes Manual IP.
- Includes expansive content and research tools to decrease research time and increase quality of search results.
- Landmark Patent Cases from the EU and EPC jurisdictions.
- Smart Charts provide quick and easy access to key data from multiple jurisdictions:
  - Visser’s EPC SmartCharts
  - Manual IP SmartCharts
  - Patent Litigation SmartCharts

Copyright & Trademark
- Includes Manual IP.
- Trademark Litigation Smart Charts:
  - Compares trademark litigation matters by jurisdiction and offers links to primary sources for further reference.
  - Editor-in-chief will be a leading international law firm.
- Copyright Law Smart Charts (Fall 2013):
  - Compares copyright law issues by jurisdiction and offers links to primary sources for further reference.
  - Editor-in-chief will be the leading international law firm Bird & Bird.
- Includes key copyright decisions from the EU, US (source is IP Law daily) and EPC jurisdictions.
Training Session

This Participant Training Guide applies to all modules. It is intended for use during a training session conducted by a Wolters Kluwer Law & Business professional trainer. It will serve as a helpful reference once the training has been completed.

Objectives

In this training session, you will learn research methods, unique timesaving features, and innovative access tools.

Upon completion of this course, you will be able to:

- Access the Kluwer IP Law website.
- Keep current with Recent News.
- Browse Categories, Books, Journals and Updates.
- Use Practice Tools to create Smart Charts and to compare information across multiple jurisdictions.
- Conduct searches to find specific information.
- Navigate through search results.
- Print or email documents.

Agenda

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Note: Time required depends on modules covered.
Accessing Kluwer IP Law

Users must be registered for IntelliConnect and have a User ID and Password. A user can register on the IntelliConnect Log In page using the New User link or by using a self-registration URL.

**Direct Access**

1. Go to: [http://www.kluweriplaw.com](http://www.kluweriplaw.com)
2. Enter your User ID and Password.*
3. Click Login.

*There is a direct access method that can be created internally by the firm -- IT sets up a link on an internal web page that bypasses Logging in. However, access to the site from outside the firm without connecting to the firm’s server, would require a User ID and Password.

**Access from IntelliConnect**

Starting January 24, 2013, there is an 8-week transition period for current subscribers to Kluwer IP modules to migrate to the new platform. During this time, there will be both the expiring and new links on the Tools list. After March 22, the expiring links will disappear and only the 4 Kluwer IP Law links will remain.

1. Go to: [http://intelliconnect.cch.com](http://intelliconnect.cch.com)
2. Log in using your registered User ID and password.
3. Click Practice Tools on the Tool Bar
4. Click Intellectual Property
5. Click the Kluwer link in IntelliConnect for your Kluwer subscription.
**Home Page**

In upper right corner of screen, you will see login status: [IPL Log off](#)

Use the tabs at the top or the links in the Home page sections to access the content.

- **EIP** provides intellectual property services and is led by Derk Visser, one of the leading experts in European patent law. He is the author of *The Annotated European Patent Convention* which is included, plus he developed one of the smart charts.

- **EPI** - The Institute of Professional Representatives before the European Patent Office ("epi") came into existence pursuant to the European Patent Convention (EPC) upon provisions adopted by the Administrative Council of the European Patent Organization. At present, the Institute which represents the first all-European patent profession comprises about 10,000 members from 38 European countries, both from industry and free profession.
News

News Service
This current awareness service will keep you up to date on the latest legislation, changing regulations, and key decisions from the European Patent Office and European Patent Convention jurisdictions. News sources include:

- Kluwer Manual IP
- Patent Cases (headnotes)
- Copyright Cases (headnotes)
- Kluwer Patent Blog (headnotes)
- Kluwer Copyright Blog (headnotes)

Note: if your subscription is Manual IP only, the News will not include cases nor any Copyright items.

News Alerts
Stay on top of the latest IP developments by signing up for bi-weekly email alerts or RSS feeds.

At the bottom right on every screen, there is an RSS link for users to sign up for RSS feeds for All News, News, Updates, Supplements, and EPO/WIPO Resources.

Blogs
Industry and academic thought leaders provide their views on key topics related to patent and copyright law. Get insights on the latest cases, decisions and new developments. The contributors are listed on the blogs. It is updated frequently (usually a few times a week).
Browsing Categories

Kluwer IP Law provides access to:

- **Cross Reference Tables EPC**
  These tables allow you to convert article and rule numbers of EPC 1973 to their corresponding article and rule numbers in EPC 2000 and vice versa. The following tables are included:
  - Articles EPC 1973 - Articles / Rules EPC 2000
  - Rules EPC 1973 - Rules EPC 2000
  - Implementing Regulations 2000 - EPC 1973 or Implementing Regulations 1973

- **IP Legislation**
  Provides access to the full text of key legislation by jurisdiction. Selecting a jurisdiction takes you to the Legislation tab for the jurisdiction.
• **IP Conventions**  
Full text of conventions, treaties, and agreements. Includes European Patent Convention, WIPO Convention, and TRIPS Convention.

- **IP Conventions**

  - **Budapest Treaty**
  - **EU Directives**
  - **European Patent Convention**

• **Jurisdictions**  
Provides quick and easy access to content by Jurisdiction.

  - General tab includes links to Organizations.  
  - **Judgments** include both patent and copyright cases.  
  - **Recent Developments** are News Alerts (including archived items).  
  - Note that selecting **Legislation** from the Category menu, and a Jurisdiction, takes you to the Legislation tab of that jurisdiction.  
  - **Commentary** includes the Arnold & Seidsma Manual IP Analytical document with sections for Patents, Trademarks, Utility Models, and Industrial Designs and Models, plus links to Recent Developments.

  - **Landmark Cases** - Patent and Copyright

  - Landmark Patent and Copyright decisions from the EU and EPC jurisdictions since 1980 plus relevant decisions since January 2007 from:
    
    o The European Courts of Justice - all decisions
    
    o National courts of the EU and EPC Member States: all Supreme Court decisions and a selection of lower court decisions
    
    o A selection of EPO Boards of Appeal decisions

They are reported with a Headnote and summarized in English by correspondents located in each EU and EPC Member State. Full text of the decisions are in their original language. Cases are organized by Jurisdiction and/or Topic, in reverse chronological order.
- Reviewing a Case

Headnote and Summary in English.

Expandable Table of Contents with links to the sections of the Summary.

Full text may be in country’s language.

Use “Ctrl+F” to locate specific words within the text.

Email or print selected cases from the list.

Email or print the open case.

Click to open case.
Browsing Books, Journals, Updates, plus EPO/WIPO Resources

- **Books & Treatises** including the Manual of Industrial Property (also known as Kluwer Manual IP and Brown Books) and the Annotated European Patent Convention. For a full list, click All Books.

- **Journals** contains European Patent Institute (EPI) volumes. The last 5 are shown in this section. Access all years from the Journals tab at top.

- **Updates** are the latest updates to the Books and Journals.

- **To browse through a book, journal, or update**, click on the title and then the desired section. You can email or print selected section(s).

- **EPO/WIPO Resources**
  The EPO/WIPO Resources tab contains links to third party websites and content. EPO/WIPO Resources is available in all four services of Kluwer IP Law.
Using Practice Tools

These workflow tools allow you to quickly and easily compare information from selected jurisdictions and topics. They provide links to documents you need without keyword searching. Your results are displayed in an easy-to-read chart or matrix format. The chart can be printed or exported.

- **Manual of Industrial Property Smart Charts**

**To generate a Manual IP Smart Chart:**

2. Select the **Topic(s)** you would like to browse by clicking in the checkbox next to the topic. You can click the + to expand the categories and view sub-topics.
3. Click the green **Next** button, located at the bottom of the page.
4. Select the **Jurisdictions** you wish to compare.
5. Click the green **Next** button again and the results are displayed in a chart format.

Change to **Matrix view** to display the jurisdictions in column format.

Print or Export the chart to Excel or Word.

Link to the full text of the relevant document in the Manual IP.

Return to the Previous screen or Start Over.
• **Visser’s EPC Smart Charts**

These Smart Charts were developed by Derk Visser of EIP and provide expert analysis on all topics encompassing the EPC in a quick, easy-to-use chart format.

To create a Visser’s EPC Smart Chart:

1. Click **Visser’s EPC Smart Charts** title in the Practice Tools section. The Visser’s EPC Smart Charts will open in a new window.
2. Select the **main topic** you would like to browse by clicking in the checkbox next to the topic. You can click the + to expand the categories and view sub-topics.
3. Click the **Next** button, located at the bottom of the page.
4. The results are displayed in a chart format.

Print the chart or Export to Excel or Word.

Link to the full text of the European Patent Convention.

Link to The Annotated European Patent Convention.

Link to the full text of the case.

Link to topical chapter containing EPO Board of Appeals case summaries.
• Patent & Trademark Litigation Smart Charts

These Smart Charts provide expert analysis on all topics addressing international litigation in the patent and trademark areas.

To create a Litigation Smart Chart:

1. Click one of the Litigation Smart Charts title in the Practice Tools section. The Litigation Smart Chart will open in a new window.
2. Select country or countries you would like by clicking in the checkbox next to the country name.
3. Click the Next button located at the bottom of the page.
4. Next, select the topics you want to browse. You can click the + to expand the categories and view sub-topics.
5. Click the Next button, located at the bottom of the page.
6. Your results will display in a chart format by default. However, you can also view your results in a matrix format by clicking on the drop-down arrow next to Display As and selecting matrix view.

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Print the chart or Export to Excel or Word.

Change to Matrix view to display the jurisdictions in column format.

Link to the full text of the relevant law.

Link to the Litigation Notes within Kluwer IP Law (Patent or Trademark).

Link to the full text of relevant case(s).
• **Compare Jurisdictions**

Another set of workflow tools allow you to compare information from selected jurisdictions and topics/subtopics in one document. The three tools (referenced books) are:

- **Global Patent Litigation Compare Jurisdictions**
- **Manual of IP Compare Jurisdictions**
- **Software Patents Worldwide Compare Jurisdictions**

**To create a comparison:**

1. Begin by clicking on one of the tools in the Practice Tools section.
2. Select at least two countries in the Select Jurisdiction(s) column by clicking checkbox(es) next to the selected country or countries.
3. Select topic(s) in the Select Topic(s) column by clicking in the checkbox.
4. Click the Submit button.

The results are presented in a summary format with links to the full text of the jurisdiction analytical report or a section from books or journals in the database.
Searching the Database

There are two search processes: a Quick Search and an Advanced Search

- **Quick Search from the Home page**
  The Quick Search feature enables you to search throughout the entire database. If you wish to perform a more refined search, go to advanced search to combine two or more search fields.

  **To perform a quick search:**
  1. Type your keyword(s) or phrase(s) in the search text box. **Boolean Connectors:** You can use the following connectors: AND, OR, AND NOT, and NEAR (within 4). Note: If you type NOT, the search engine changes it to AND NOT.

  ![Quick Search field.](image)

  ![Advanced Search template.](image)

  2. Click Find.

  Your search results are displayed and sorted in reverse chronological order. The search results are divided over multiple tabs located at the top of the list, representing the different document types.

- **Working with your Search Results**
  Search results are displayed in reverse chronological order by publication date. You can open a single document or select multiple documents to email or print. You can also narrow the results by using:
  - The document type tabs at the top of the search results list (Commentary, Judgments, Legislation, and Recent Developments), or
  - The Search Results Filters on the left panel.
- **Advanced Search**

  Advance searching allows you to perform free-text searching plus you can narrow your search using additional search criteria such as author, date, jurisdiction, source, and party. You can also specify document type.

  **To perform an Advanced Search:**
  1. Click **advanced search** under the Quick Search field.
  2. Enter your search terms in the fields (Free text, Words in title, Author, Party).
  3. Enter a date, if desired.
  4. Click the at the end of a field to call up tips and guidance for that field.
  5. Use the Select options to select Jurisdiction, Organization, or Source.
  6. Select a Text Type.
  7. Click Find

![Advanced Search](image)

  Only within the Free text field can you use the connector NEAR.

  Click the Select options button to see the list of selections.

  Click the Help button for an explanation of that field.

![Search Results Filters](image)
General Information & Support

- **Home** tab takes you back to the home page from any location in the Kluwer IP Law site.

- In the upper right corner of screen, you will see login status.

- **About us** provides information about:
  - Kluwer IP Law and its contents and contributors.
  - Other online products - you will be redirected to the “other products” page of the KluwerLaw.com site.

- **Help** has a Help Manual.

- **Legal Notices:** Under this section you will find Copyright notice, Disclaimer, General terms of use, Privacy policy, and Terms and conditions for subscribers.

- **Contact:** Select Feedback form to send an email to the product support staff.

- **Telephone Support:**
  - Wolters Kluwer Technical Support North America: **1-877-471-5632** available Monday through Friday 3:00 a.m. to 10:00 p.m. CST.
  - Wolters Kluwer Technical Support Europe and rest of the world: **+1 773 866 6335** (toll free) available Monday through Friday, 9:00 a.m. to 3:00 a.m. GMT.